

*Approved by the Library Board of Trustees April 12, 2021*

**Richmond Memorial Library**

**Board of Trustees**

**March 8, 2021**

The March meeting of the Library Board of Trustees was held on Monday, March 8, 2021. President Norm Argulsky called the meeting to order at 6:31 p.m.

Members present: Norm Argulsky, Gregg McAllister, Rebecca McGee, Kristi Evans, Jennifer Cascell, and Jessica Ecock-Rotondo

Also present: Bob Conrad

Excused: Leslie Moma

**Approval of Minutes**

Upon the motion of J. Cascell, seconded by G. McAllister, the minutes of the February 8, 2021 meeting were approved. All members voted yes. Motion carried.

**Public to be Heard - None**

**Committee Reports - None**

**Financials**

**February 2021 Summary of Revenues and Appropriations**

Upon the motion of J. Ecock-Rotondo, seconded by R. McGee, it was resolved to approve the February 2021 Summary of Revenues and Appropriations. All members voted yes. Motion carried.

**Bank Reconciliations, January 2021**

Upon the motion of J. Ecock-Rotondo, seconded by R. McGee, it was resolved to approve the January 2021 Bank Reconciliations. All members voted yes. Motion carried.

### **Approval of Invoices for Payment**

Upon the motion of J. Ecock-Rotondo, seconded by R. McGee, it was resolved to approve the manual checks on Warrant 54. The amount of \$1,028.90 was received by Proflex Administrators LLC for February Health Care costs. All members voted yes. Motion carried.

Upon the motion of J. Ecock-Rotondo, seconded by R. McGee, it was resolved to approve the payment of \$3,096.72 on Supplemental Warrant 48. All members voted yes. Motion carried.

Upon the motion of J. Ecock-Rotondo, seconded by R. McGee, it was resolved to approve the payment of \$13,971.40 on Supplemental Warrant 50. All members voted yes. Motion carried.

Upon the motion of J. Ecock-Rotondo, seconded by R. McGee, it was resolved to approve the payment of \$42,110.20 on Warrant 53. All members voted yes. Motion carried.

### **Communications**

#### **Peter Casey, Del Plato & Casey Law Firm**

Attorney Peter M. Casey, a partner of DelPlato Casey Law Firm LLP, expressed interest in the vacant library attorney position. His proposal was discussed.

#### **James Simonds, library patron/Appended: Borrowing Materials Policy**

A letter from patron James Simonds was discussed.

Upon the motion of N. Argulsky, seconded by J. Ecock-Rotondo, it was resolved to allow Mr. Simonds to pay \$10.00 to clear his library card. All members voted yes. Motion carried.

### **Old Business**

#### **Appointment of a Library Attorney**

Upon the motion of R. McGee, seconded by J. Cascell, it was resolved to appoint Attorney Peter Casey of DelPlato & Casey Law Firm to the position of Library Attorney. All members voted yes. Motion carried.

## **New Business**

### **Approval of the creation of a new Part Time Library Assistant position**

Upon the motion of G. McAllister, seconded by R. McGee, it was resolved to approve the creation of a new Part Time Library Assistant position. All members voted yes. Motion carried.

### **Resolution to nominate Andrea Fetterly for trustee of the Nioga Library System**

Upon the motion of R. McGee, seconded by K. Evans, it was resolved to nominate Andrea Fetterly for trustee of the Nioga Library System. All members voted yes. Motion carried.

### **Resolution Appointing Election Inspectors for May 6, 2021 Budget Vote/Trustee Election**

Upon the motion of G. McAllister, seconded by J. Ecock-Rotondo, it was resolved to approve the Resolution Appointing Election Inspectors for the May 6, 2021 Budget Vote/Trustee Election. All members voted yes. Motion carried.

### **Approval of Proposed FY 2021-22 Budget**

Upon the motion of J. Cascell, seconded by J. Ecock-Rotondo, it was resolved to approve the Proposed FY 2021-22 Budget as presented. All members voted yes. Motion carried.

President Norm Argulsky left the meeting at 7:11 p.m. Vice President Gregg McAllister took over.

### **Library Director's Report**

#### **Reports from Librarians McCormack, Stryker Basile, Beardslee, Wood and Potera**

The Board reviewed monthly reports from Librarians Rita McCormack, Samantha Stryker Basile, Elizabeth Beardslee and Deborah Wood.

The Board also reviewed the Combined Youth Services Report from Librarian Sue Potera.

### **Library Statistics, January 2021**

The January 2021 Statistics were reviewed.

**Update on Charter Amendment (oral)**

Director Conrad updated the Board on the Charter Amendment.

**Petitions to serve as library trustee: now available**

Petitions are now available for the library trustee position. They are due back to the library by 5 p.m. on April 6, 2021.

- **No updates on any Executive Orders suspending petitions or altering election**

**Conversation upon the removal of six Dr. Seuss titles from print by his publisher**

B. Conrad discussed replies to a survey from Nioga's Executive Director Tom Bindeman. The survey was in regard to the Dr. Seuss books that have been a recent topic of controversy.

**Update on the search for a new Attorney**

See above approval.

**Other Business - None****Adjournment**

Upon the motion of R. McGee, seconded by J. Ecock-Rotondo, it was resolved to adjourn the meeting at 7:42 p.m. All members voted yes. Motion carried.

Respectfully submitted,  
Bob Conrad, Clerk

Next meeting: April 12, 2021 – immediately after Public Info. Mtg.